

BID QUALIFICATION REQUIREMENTS

Here is a list of bid qualification requirements that must be collected by all apparent low bidders:

1. A list of completed projects – including addresses, name, phone number and fax number of the direct project contact.
2. Three credit references – one from a financial institution and two from vendors/suppliers.
3. An insurance certificate showing your current coverage – attached is an insurance rider that depicts the insurance requirements that we hold for **ALL** subcontractors who are awarded contracts.
4. Is the firm now, or has it ever been involved in bankruptcy proceedings?
5. Is the firm now, or has it ever been involved in reorganization proceedings?
6. Are there any pending or outstanding judgments, claims or suits?
7. Has your firm ever failed to complete a contract?
8. Currently, how many employees do you have on payroll?

I give ORB Management Corporation permission to speak with my credit references.

Signature

Date

Please contact our office if you have any questions.

ORB Management Corporation
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